

Attendance record:**Chairman:** Cllr Massey**Members Present:** Cllrs Baker, Chamberlain, Francis, Gent, Pepper, Rhodes, Rylance, K Straw, L Straw, Staddon, Waldron.**In attendance:** Clerk, Deputy Clerk.**MOP: 0****Broadclyst Parish Council Ordinary meeting**

There were no items for discussion under part B (exclusion of press and public) on this agenda. Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council, held virtually via Microsoft Teams, for the purpose of transacting the following business for the purpose of transacting the following business:

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MINUTES

20/082 MEMBERS

- i. **Present:** Members present are recorded on the previous page; the meeting was conducted via Microsoft Teams.
- ii. **Apologies:** The Council resolved to accept apologies from Cllrs Harris and Lewis. Cllr Jackson is on sabbatical.

20/083 DISCLOSABLE PECUNIARY INTEREST

The Chairman requested that any Members with an Interest to record in the book email the Clerk so a record could be kept. There were no new DPI's recorded.

20/084 MINUTES

The Council received, and resolved to approve as a correct record, the draft minutes of the Full Council meeting on 9th June 2020

Proposed: Cllr K Straw to adopt the draft Minutes; seconded: Cllr Pepper with all in favour.
RESOLVED

Standing Orders were suspended:

20/085 WARD MEMBERS

i. Broadclyst County Division Members

A request from a member of public, requested a bike rack outside the Broadclyst stores to help with the parking of bikes whilst social distancing and to help increase the use of cycles within the village. Cllrs Bloxham will check funds in the Locality budget.

ii. Broadclyst District Ward Members

District Ward Members Cllr Pepper, Rylance and Chamberlain have not heard at this stage what Committees or Task groups they will be sitting on.

20/086 PUBLIC QUESTIONS

No public questions.

The meeting reconvened under Standing Orders

20/087 ACCEPTANCE OF REPORTS

The Council accepted reports received from stakeholders, with no matters arising from any of the public/stakeholder reports received this evening.

20/088 COUNCIL REPORTS

i. Clerks report

The Council received the Deputy Clerks Report for June 2020 which was presented for approval and to resolve any recommendations contained within.

Recommendation: For council to delegate to the Deputy Clerk to apply for the grant and to manage the project.

RESOLUTION: It was proposed by Cllr Gent that the Council delegates to the Deputy Clerk to apply and carry on with the tree planting project. This was seconded Cllr Massey and unanimously supported.

Recommendation: For Council to nominate one representative from Broadclyst Parish Council to join the Councillor Advocate Scheme

RESOLUTION: It was proposed by Cllr Massey that the Council nominates Cllr Pepper to join the Councillor Advocate Scheme. This was seconded Cllr Chamberlain and unanimously supported.

ii. Pavilions / Food Bank report

Council received the Food Bank report. It was agreed to ask Co-op and Broadclyst stores to have Food bank collection box's for local people to donate back to the food bank. For the long-term running of the food bank to be staffed by volunteers. Council also agreed to £3,000 from EMR for the rental, equipment and delivery of the site office.

RESOLUTION: It was proposed by Cllr Straw that the Council agree with the report, the EMR budget amount for the food bank and the running of the food bank by volunteers. This was seconded Cllr Francis and unanimously supported.

iii. Neighbourhood Plan Officer report

The Council received a report from the Neighbourhood Plan Officer. The report contained the following recommendations:

- a. To note that AECOM has sent the Strategic Environmental Assessment to three statutory agencies (deadline for comment 2nd July);
- b. That proof-reading is progressing but being impacted by Overview not having met due to Covid;
- c. Landowners are to respond to draft economic development policies by 29th June; draft housing policies are waiting to be determined by Overview;
- d. To note the progress to date on draft Plan preparation and that the impact of no face-to-face meetings is likely to affect the timelines/timetable.

PROPOSAL: It was proposed by Cllr Francis that the Council accepts the report and recommendations; this was seconded by Cllr Gent.

VOTE: To accept 10; to not accept 2. No abstentions.

RESOLUTION: Majority vote - report accepted.

20/089 FINANCE:

- i. The Council received the bank reconciliations and balance sheets to 31.05.2020.
Cashbook 1 £5,789.38; cashbook 2 £404,383.07
- ii. The Council received the Income/Expenditure Financial Statement as at 31.05.2020.
Income £201,229 (49.2%); Expenditure £45,350 (12.1%)

- iii. The Council received and resolve to approve the list of payments for June 2020 for £33,397.65

The Council discussed the partial-recharging of its dual-use sports pitch at Westclyst to the Primary School.

Action: Clerk to clarify what has been agreed previously; arrange meeting to discuss costs share going forward.

RESOLUTION: It was proposed by Cllr K Straw, seconded by Cllr Gent to approve the all the financial reports and payment schedule. This was unanimously agreed.

20/090 PARTICIPATORY BUDGETING

Following the cancellation of the Annual Parish Meeting due to Covid-19 restrictions on physical meetings, the Council considered method(s) and matters for inclusion in Council's participatory budgeting consultation this autumn, noting the following:

Challenges:

- a. Online consultation / meetings are not inclusive;
- b. Hard-to-reach groups will not engage with focus groups;
- c. Public meetings are currently not permitted.

Actions:

- a. Set-up a working party to look at ways to address these challenges;
- b. Ensure the consultation document is clearly set out under specific headings;
- c. To look at engaging a third party to help with the consultation.

This was unanimously agreed.

20/091 PLANNING

i. Recent decisions June 2020

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/2676/OUT	1 Heath Cottages Broadclyst Exeter EX5 3GZ	Outline application seeking approval of access for the construction of a detached dwelling (matters of appearance, landscaping, layout and scale reserved)	Approval with conditions
20/0976/FUL	2 Endsleigh Crescent Blackhorse EX5 2AW	Construction of detached outbuilding	Approved

ii. Appeal decisions June 2020:

To note there have been 0 appeal decisions announced in June 2020.

iii. Validated applications for consideration:

The Council discussed validated planning applications received for consultation.

Application	Location:	Proposal:	Comment
20/1274/FUL	21A Parkside Road Exeter EX1 3TN	Rendering of external walls	No Comment

iv. Planning Committee meeting 1st July 2020:

Council received the Planning Committee's representations on proposals considered at its meeting on 1st July 2020. (NB: The Planning Committee has delegation to submit representations on behalf of the Council.) The Council had no further comments to make.

20/092 CORRESPONDENCE

- i. The Council received the correspondence list for the month
- ii. There were no matters arising from the correspondence list as appropriate.

20/093 FUTURE AGENDA ITEMS

The following agenda items were requested for 7th September 2020:

- Youth Club report (Cllr L Straw)
- Ben Evans – Invite to the meeting to thank him for the litter picking.
- Bowling Club review
- Traffic Plan adopted by full council (Cllr H Gent)

20/094 TO CLOSE THE MEETING

The meeting closed at 21.05 hrs

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**